

## INSTRUCTIONS TO AUTHORS

Papers must be in English (British spelling). English will be revised by a proof-reader, but authors are strongly urged to have their manuscripts reviewed linguistically prior to submission. Contributions should be sent electronically. Papers are considered by referees before acceptance. The manuscript should follow the instructions below.

**Structure:** Title, Authors (initials & surname; an asterisk indicates the corresponding author), Authors' affiliation with postal address (each on a separate line) and e-mail of the corresponding author, Abstract (up to 250 words), Key words (not repeating words in the title), Introduction, Materials and methods, Results and discussion, Conclusions, Acknowledgements (optional), References.

### Layout, page size and font

- Use preferably the latest version of Microsoft Word, doc., docx. or rtf. format.
- Set page size to B5 Envelope or ISO B5 (17.6 x 25 cm), all margins at 2 cm.
- Use single line spacing and justify the text. Do not use page numbering. Use indent 0.8 cm (do not use tab or spaces instead).
- Use font Times New Roman, point size for the title of article 14 (Bold), author's names 12, core text 11; Abstract, Key words, Acknowledgements, References, tables and figure captions 10.
- Use *italics* for Latin biological names, mathematical variables and statistical terms.
- Use single ('...') instead of double quotation marks ("...").

### Tables

- All tables must be referred to in the text (Table 1; Tables 1, 3; Tables 2–3).
- Use font Times New Roman, regular, 10 pt. Insert tables by Word's 'Insert' menu.
- Do not use vertical lines as dividers; only horizontal lines (1/2 pt) are allowed. Primary column and row headings should start with an initial capital.

### Figures

- All figures must be referred to in the text (Fig. 1; Fig. 1A; Figs 1, 3; Figs 1–3).
- Use only black and white or greyscale for figures. Avoid 3D charts, background shading, gridlines and excessive symbols. Use font Arial within the figures. Make sure that thickness of the lines is greater than 0.3 pt.
- Do not put caption in the frame of the figure.
- The preferred graphic format is EPS; for half-tones please use TIFF. MS Office files are also acceptable. Please include these files in your submission.
- Check and double-check spelling in figures and graphs. Proof-readers may not be able to change mistakes in a different program.

### References

- Within the text

In case of two authors, use '&', if more than two authors, provide first author 'et al.':  
Smith & Jones (1996); (Smith & Jones, 1996); Brown et al. (1997); (Brown et al., 1997)

When referring to more than one publication, arrange them by following keys:

1. year of publication (ascending), 2. alphabetical order for the same year of publication: (Smith & Jones, 1996; Brown et al., 1997; Adams, 1998; Smith, 1998)

- For whole books

Name(s) and initials of the author(s). Year of publication. *Title of the book (in italics)*. Publisher, place of publication, number of pages.

Shiyatov, S. G. 1986. *Dendrochronology of the upper timberline in the Urals*. Nauka, Moscow, 350 pp. (in Russian).

- For articles in a journal

Name(s) and initials of the author(s). Year of publication. Title of the article. *Abbreviated journal title (in italic)* volume (in bold), page numbers.

Titles of papers published in languages other than English, German, French, Italian, Spanish, and Portuguese should be replaced by an English translation, with an explanatory note at the end, e.g., (in Russian, English abstr.).

Karube, I. & Tamiyra, M. Y. 1987. Biosensors for environmental control. *Pure Appl. Chem.* **59**, 545–554.

Frey, R. 1958. Zur Kenntnis der Diptera brachycera p.p. der Kapverdischen Inseln. *Commentat.Biol.* **18**(4), 1–61.

Danielyan, S.G. & Nabaldiyan, K.M. 1971. The causal agents of meloids in bees. *Veterinariya* **8**, 64–65 (in Russian).

- For articles in collections:

Name(s) and initials of the author(s). Year of publication. Title of the article. Name(s) and initials of the editor(s) (preceded by In:) *Title of the collection (in italics)*, publisher, place of publication, page numbers.

Yurtsev, B.A., Tolmachev, A.I. & Rebristaya, O.V. 1978. The floristic delimitation and subdivisions of the Arctic. In: Yurtsev, B. A. (ed.) *The Arctic Floristic Region*. Nauka, Leningrad, pp. 9–104 (in Russian).

- For conference proceedings:

Name(s) and initials of the author(s). Year of publication. Name(s) and initials of the editor(s) (preceded by In:) *Proceedings name (in italics)*, publisher, place of publishing, page numbers.

Ritchie, M.E. & Olf, H. 1999. Herbivore diversity and plant dynamics: compensatory and additive effects. In: Olf, H., Brown, V.K. & Drent R.H. (eds) *Herbivores between plants and predators. Proc. Int. Conf. The 38<sup>th</sup> Symposium of the British Ecological Society*, Blackwell Science, Oxford, UK, pp. 175–204.

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**Please note**

- Use ‘.’ (not ‘,’) for decimal point: 0.6 ± 0.2; Use ‘,’ for thousands – 1,230.4;
- Use ‘–’ (not ‘-’) and without space: pp. 27–36, 1998–2000, 4–6 min, 3–5 kg
- With spaces: 5 h, 5 kg, 5 m, 5 °C, C : D = 0.6 ± 0.2;  $p < 0.001$
- Without space: 55°, 5% (not 55 °, 5 %)
- Use ‘kg ha<sup>-1</sup>’ (not ‘kg/ha’);
- Use degree sign ‘°’ : 5 °C (not 5 °C).